

**MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING HELD ON JANUARY 4, 2021**
(Approved February 8, 2021)

The Board of Supervisors held their annual organizational meeting on Monday, January 4, 2021. Participating by telephone for the meeting were supervisors Ray Kolb, W. Atlee Rinehart, Michael Albert Moyer, Anthony Duffy and Karen Nocella. Also participating by telephone was David G. Kraynik, Township Manager.

Mr. Kraynik called the meeting to order at 5:00 p.m. The pledge of allegiance was recited.

1. AFFIRMATION OF THE BOARD OF SUPERVISORS

Mr. Kraynik asked if there are any nominations for Chairman of the Board of Supervisors. Mrs. Nocella nominated Mr. Kolb for Chairman. Mr. Rinehart seconded the nomination. Mr. Duffy nominated Mr. Moyer for Chairman of the Board of Supervisors. There was no second. Mr. Kraynik called for the vote for Mr. Kolb and **the motion** carried with a 4-0-1 vote with Mr. Duffy abstaining.

Mr. Kolb asked for nominations for Vice Chair. Mrs. Nocella nominated Mr. Rinehart to the position of Vice Chair. Mr. Kolb seconded the nomination. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

2. AFFIRM SUPERVISORS EMPLOYED BY THE TOWNSHIP

Mr. Moyer moved to affirm Supervisor Mr. Rinehart, as a part-time township employee. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to affirm Supervisor Mr. Kolb, as a township employee as Director of Public Works, an exempt position with accumulation of compensatory time on an hour to hour basis and authorize Mr. Kolb's continued participation in the group life, health, hospitalization, medical service and accident insurance plans paid in whole or part by the Township. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

3. APPOINTMENTS TO OFFICE

Mr. Rinehart moved to appoint Mr. Kraynik to the position of Township Manager. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint Mr. Kraynik to the position of Township Secretary and Township Treasurer. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

4. ESTABLISH THE AMOUNT OF THE TREASURER’S BOND

Mrs. Nocella moved to establish the amount of the Treasurer’s Bond at \$3,000,000. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

5. SELECT DEPOSITORIES FOR THE TOWNSHIP’S FUNDS

Resolution 2021-01 – Naming TD Bank as a Depository for Township Funds

Mrs. Nocella moved to approve **Resolution No. 2021-01** naming **TD Bank** as a depository for township funds. Mr. Moyer seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 5-0-0 vote.

6. OTHER APPOINTMENTS

Mr. Moyer moved to appoint **Wisler Pearlstine** as Township Solicitor, represented by Mark Hosterman and approving Wisler Pearlstine’s rate schedule per its correspondence dated December 14, 2020. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint **ARRO Consulting, Inc.** as Township Engineer, represented by Brady Flaharty and approving its rate schedule for 2021 pursuant to correspondence dated December 17, 2020 from Mr. Flaharty, P.E. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint **Natural Lands** as Township Planner, represented by Richard Tralies and its rate schedule for 2021 pursuant to correspondence from Mr. Tralies dated December 21, 2020. Mr. Moyer seconded the motion. Mr. Duffy called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint **McMahon Associates** as Township Traffic Engineer, represented by John Yurick and approve its rate schedule for 2021. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint **Barry Isett & Associates, Inc.** as the Code and Zoning Enforcement Officer. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint **Barry Isett & Associates, Inc.** as the Building Inspector. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint **ARRO Consulting, Inc.**, represented by Brady Flaharty, as the Driveway Inspector. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint **Herbein & Company, Inc.**, a Firm of Certified Public Accountants, to Replace the Elected Auditors of East Coventry Township and Make an Examination of all Accounts of East Coventry Township for Fiscal Year Ending December

31, 2020. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried 5-0-0.

Mr. Moyer moved to appoint **Lance Parson** to the Vacancy Board for a 1-year term. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint **Walter Woessner** to the Planning Commission for a 4-year term. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint **Larry Tietjen** to the Planning Commission for a 4-year term. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint **Dorene Pasekoff** to the Open Space Committee for 4-year term. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint **Michael Albert Moyer, Robert F. Preston, Roland Kolb, Arthur Kulp, Roger Kolb** to the Agricultural Security Area Advisory Committee. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint **David G. Kraynik, William Mossman, Ray Kolb, Gail Brown, Larry Tietjen – Voting Members; Jeffrey Stevenson – Historical Commission Alternate Member; David Stauffer, Jordan C. Rajan, Karen Marshall – Non-Voting Members** to the Fricks Lock Subcommittee. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to approve **Resolution 2021-02** appointing **Paul Manzon** to the Zoning Hearing Board for a 5-year term. Mr. Duffy seconded the motion. Mr. Kolb called for a vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint **Jonathan Brackbill** as Emergency Management Coordinator for a 1-year term. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint **Gary Hughes** as the Citizen-at-Large to the Federation of Northern Chester County Communities, **Karen Nocella** as the Supervisor representative (voting member) to the Federation of Northern Chester County Communities and **Kathryn Alexis** as the Planning Commission representative (voting member) to the Federation of Northern Chester County Communities. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint **Missy King** as the Spring City Library Board Representative. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried 5-0-0.

Mr. Kolb moved to appoint **Mr. Rinehart** as the Voting Delegate to the PSATS Annual Convention. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint **Mr. Rinehart** as the representative for the Pottstown Area Regional Council of Governments. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint **Mr. Moyer** to the Pottstown Metropolitan Area Regional Planning Commission. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint **Mr. Duffy** as the Police Liaison. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0.

Mr. Moyer moved to appoint **Mr. Rinehart** as Road Department Liaison. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0.

Mr. Moyer moved to appoint **Mrs. Nocella** as General Staff Liaison. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

7. ESTABLISH REGULAR MONTHLY MEETING LOCATION, DATES AND TIMES

Mr. Moyer moved to establish the Board of Supervisors meeting dates, times and location as presented and authorize advertising of such. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

BOARD OF SUPERVISORS

(2nd Monday of each month)

(The meetings begin at 7:00 p.m.)

January 11	July 12
February 8	August 9
March 8	September 13
April 12	October 11
May 10	November 8
June 14	December 13

8. SET THE MILEAGE REIMBURSEMENT RATE

Mr. Rinehart moved to set the mileage reimbursement rate to be consistent with the rate established by the IRS. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

9. DETERMINE HOLIDAYS FOR NON-UNIONIZED TOWNSHIP EMPLOYEES

Mr. Moyer moved to establish holidays for non-unionized township employees as presented. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

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| 1. NEW YEAR'S DAY | (JANUARY 1) |
| 2. PRESIDENT'S DAY | (FEBRUARY 15) |
| 3. GOOD FRIDAY | (APRIL 2) |
| 4. MEMORIAL DAY | (MAY 31) |
| 5. JULY 4 TH | (JULY 5) |
| 6. LABOR DAY | (SEPTEMBER 6) |
| 7. THANKSGIVING DAY | (NOVEMBER 25) |
| 8. DAY AFTER THANKSGIVING | (NOVEMBER 26) |
| 9. IN RECOGNITION OF CHRISTMAS | (DECEMBER 23) |
| 10. CHRISTMAS EVE | (DECEMBER 24) |

ADJOURNMENT

Mr. Moyer moved for the meeting to be adjourned. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote. Meeting adjourned at 5:25 P.M.

Respectfully submitted,

David G. Kraynik
Township Secretary